

**HELSEL BAY SUNSET CABINS**  
**CABIN RENTAL POLICY**

**PLEASE READ ENTIRELY, SIGN, DATE AND RETURN TO THE OFFICE BEFORE CHECK-IN**  
You will not be allowed into your cabin until a signed copy is received.

CHECK-IN TIME BEGINS AT 4:00 P.M. CHECK-OUT TIME IS 9:00 A.M. If the cabin is available before 4:00 P.M. we will allow early check-in. If a later check out time is needed please, let us know ahead of time, or additional fees will apply. We need time to prepare for new guests coming in. We must have your signed and dated Cabin Policy returned, have your bill and cleaning/damage deposit paid before entering your cabin. Payments can be made by cash, check, or with Credit Card, a 3.5% service fee will be added to the amount charged with credit card.

1. **UNIT ASSIGNMENTS.** We reserve the right to change cabin assignments.
2. **RESERVATION DEPOSIT.** A non-refundable, reservation deposit of 50% of the base price, unless other amount shown on invoice, must be received at the time of booking in order to hold your reservation. Your reservation deposit will be applied to your cabin rental balance at check-in. Cancellations or early departure for any reason (including weather) do not warrant any refund or return of deposit. Your reservation deposit is forfeited to Hessel Bay Sunset Cabins, **all reservation deposits are non-refundable.**
3. **CLEANING/DAMAGE DEPOSIT.** A 200.00 cleaning/damage deposit will be collected at check-in or before. All cabins are inventoried and inspected before and after each occupancy. Your cleaning/damage deposit will be charged \$50.00-\$200.00 fee if the cabin is not left "reasonably clean". If we require no additional cleaning or damage repairs, your cleaning/damage deposit will be returned to you, two weeks after your departure. If charges are made against your deposit an explanation will be mailed to you.
4. **YOU ARE RESPONSIBLE FOR:**
  - a) Damage done to the cabin or its contents beyond normal wear and tear.
  - b) Fishermen, please, wrap tight all remains of cleaning fish and bring to the office so, they can be frozen and discarded of properly.
  - c) No items missing from the cabin and all keys are to be returned to the office.
  - d) Cabins must be left in a "reasonably clean" state.
  - e) Dishes must be washed and put away. Stove, microwave, and refrigerator must be cleaned inside and out. Counter-tops, sink, table and chairs need to be wiped down.
  - f) If you rearrange the furniture, put it back as you found it.
  - g) Leave dirty towels and shower curtain on the shower floor.
  - h) If you strip the beds, please leave the bedding on the bed, report any soiled linen.
  - i) Garbage from all rooms in the cabin must be removed. All debris, garbage and discards are to be placed in outside containers or placed in the dumpster next to the office garage driveway.
  - j) All items you brought must be removed.
  - k) Floors must be picked up and left in a "reasonably clean" state.
  - l) We don't expect you to fully clean your cabin, simply leave it in a respectful manner.
5. **ADULT AND FAMILY RENTAL ONLY.** Reservations made for teenagers or young single groups will not be honored. Any violators will be evicted. **FALSIFIED RESERVATIONS, UNDER ANY PRETENSE WILL BE SUBJECT TO FORFEITURE OF RESERVATION DEPOSIT AND BALANCE OF RENTAL PAYMENT MADE.**

6. **DAILY MAID SERVICE.** Rates include service only upon your departure. Linens are included and not to be taken from cabin. You will need to bring your own towels, paper items and cleaning supplies. An initial set-up of trash liners, dish soap, dish towel, dish cloth, bathroom toilet paper, paper towel, salt and pepper is provided. Extra items needed, are the responsibility of the guest. Daily maid service is available upon request, an additional fee of 20.00 daily.
7. **NON-SMOKING.** All cabins are non-smoking. If you are caught smoking in the cabin, you will be evicted and will be assessed an additional cleaning charge of \$400.00. If you smoke outdoors, please, smoke away from the cabin, dispose of the butts properly. Please, do not empty your ashtrays in the cabin trash bins. You may dispose of them in the outdoor trash bins, next to the cabins or the fire pit. If you need an ashtray, let us know and we will provide one for your use.
8. **NO PETS.** Sorry, we no longer allow pets in the cabins or on the resort. If you bring a pet you will be asked to vacate the premises immediately and no deposits of any kind will be refunded.
9. **UTILITIES.** No compensation will be given for temporary outages of electricity, gas, water or cable (if available). Outages must be reported immediately and every effort will be made to have them restored as quickly as possible.
10. **PARKING.** Please, park in designated areas only. Cabins allow only one parking space. No boats or RV's or golf carts, without prior approval.
11. **KAYAKS AND FISHING BOAT RENTAL.** Check with office for rates and availability before using.
12. **DOCKS.** There is no jumping, running, fishing or diving from the docks. Please, do not ride your bikes on the docks. Children must wear life jackets, at all times, when on the docks or near the water.
13. **BONFIRES.** Are permitted when weather permits and in the fire pit only. Fires must be accompanied by an adult, if you start the fire, it is your responsibility to tend to it and be sure that it is out before you leave it. Contact someone at the office for assistance. **No fires past 12:00 midnight.**
14. **CABINS AND RESORT PROPERTY AMENITIES ARE FOR HESSEL BAY SUNSET PAID GUESTS ONLY.** Your guest is welcome; however, prior approval is required. Your guest will have to check-in at the office and will pay a fee of 10.00 per visit, per person and will have to leave the premises no later than 9:00P.M. **PRIOR APPROVAL IS REQUIRED.**

**Our policy is written for all. It is intended for yours and the owner's protection.**

*We hope you have a wonderful time while being considerate of other guests.*

**NOTE: IF EXPENSES ARE INCURRED TO REPAIR DAMAGE, REPLACE MISSING ITEMS, PAY FOR EXTRA CLEANING OR ANY OTHER VIOLATIONS OF THE RENTAL POLICY AS A RESULT OF YOUR STAY, WE RESERVE THE RIGHT TO BILL OR CHARGE YOU, TO OFFSET EXPENSES OVER AND ABOVE YOUR CLEANING/DAMAGE DEPOSIT.**

FAILURE TO ABIDE ANY OF THESE RULES WILL LEAD TO IMMEDIATE EVICTION AND FORFEITURE OF ANY DEPOSITS OR REFUND.

We care about your comfort, so please, if at any time you have concerns or questions, we will be happy to listen and try to accommodate you as best we can.

Signature of guest \_\_\_\_\_ Date \_\_\_\_\_

Your signature authorizes charges to you or your credit card for any damage or violations to be billed and acknowledges following all rules of the Hessel Bay Sunset Cabins, cabin policies.